

# MINUTES

**Meeting:** TROWBRIDGE AREA BOARD  
**Place:** The Cotswold Space - County Hall, Trowbridge BA14 8JN  
**Date:** 19 July 2018  
**Start Time:** 7.00 pm  
**Finish Time:** 8.30 pm

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Please direct any enquiries on these minutes to:

Kieran Elliott [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk), Tel: or (e-mail) [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Graham Payne (Chairman), Cllr Deborah Halik, Cllr Ernie Clark,  
Cllr Horace Prickett (Vice-Chairman), Cllr Edward Kirk, Cllr Stewart Palmen,  
Cllr Steve Oldrieve, Cllr David Halik and Cllr Peter Fuller

**Total in attendance: 21**

<b><u>Agenda Item No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>
19	<u>Apologies</u> There were no apologies.
20	<u>Minutes</u> The minutes of the meeting held on 24 May 2018 were presented for consideration, and it was,  <b><u>Resolved:</u></b> <b>To approve and sign the minutes as a true and correct record and signed by the Chairman.</b>
21	<u>Declarations of Interest</u>

	<p>Councillor Ernie Clark drew attention to his published register of interests in relation to items on this agenda.</p>
22	<p><u>Chairman's Announcements</u></p> <p>It was announced that a petition had been received, which was handed in by Councillor Edward Kirk, in relation to resurfacing St Thomas' Road.</p> <p>Attention was also drawn to the Wiltshire Council consultation in relation to special schools, with particular interest to the Area Board for Larkrise School, which was to conclude on 31 July 2018.</p>
23	<p><u>Visiting Cabinet Representative</u></p> <p>Councillor Jane Davies, Portfolio Holder for SEND and Safeguarding, was in attendance to discuss her work in assistance to the Cabinet Member for Children, Education and Skills, Councillor Laura Mayes.</p> <p>She outlined work that had taken place over the last few years with the special schools in Wiltshire, with a recognition that more spaces were needed, some in areas with sites that were already overcrowded. Agreements had been reached with three of the county's special schools, and a consultation was underway to discuss future arrangements regarding the other three, which included Larkrise.</p> <p>Councillor Davies explained that the Cabinet was to agree to borrow around £30million in order to properly finance any changes that were necessary to secure a solution for all the schools, which required a thorough process and detailed case. The schools and the parent and carers council had been spoken to, and the public consultation on potential options was the last phase before a decision could be reached.</p> <p>In response to queries it was stated the options for the remaining three school sites was to have a single site school, reduce to two schools, or keep all three schools open following some extension or rebuilding. It was also stated that if a single school option were chosen various sites in Trowbridge, Chippenham and other areas were being assessed, but no site had been identified at the present time.</p> <p>The Area Board discussed the presentation from the Portfolio Holder, noting the increased transport times that would likely occur if Larkrise were closed, and that this was a particular concern with many children with special needs. The Area Board also questioned the stated estimate on the minimal cost increase for transport that was provided and requested that full details be provided in the forthcoming Cabinet paper. It was also confirmed that depending on how many sites were to be operated, the nature of provision on offer at the schools would also be assessed, and that it was intended that full solutions would be provided from 2022.</p> <p>The Area Board thanked Councillor Davies for her attendance and requested</p>

	everyone contribute to the consultation.
24	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <ul style="list-style-type: none"> <li data-bbox="363 450 1495 674"> <p><b>i. Wiltshire Police</b> The written update was noted. James Williams was in attendance and drew attention to recent work regarding ‘county lines’ drug networks, anti-social behaviour, which had reduced following an operation in coordination with the Youth Offending Team, and questions were raised regarding boy racer incidents that had taken place.</p> <p>Queries were also made regarding enforcement on cars parked on junctions, and it was explained that this was not a criminal offence and therefore the police were not able to address this matter. The Board were advised to contact the council with any such concerns.</p> </li> <li data-bbox="363 891 1495 1032"> <p><b>ii. Dorset and Wiltshire Fire and Rescue Service</b> The written update was noted. Larsson Taylor was in attendance, and provided details on community engagement, fire cadet programme and local resourcing.</p> </li> <li data-bbox="363 1077 1495 1218"> <p><b>iii. Trowbridge Community Area Future (TCAF)</b> Colin Kay provided an update that a new coordinator was taking up post from September. It was agreed updates could be provided every other meeting.</p> </li> <li data-bbox="363 1263 1495 1509"> <p><b>iv. Town and Parish Councils</b> The written update from Trowbridge Town Council was noted. Attention was drawn to the recent decision of the Town Council to contribute further funds to the Town Hall Arts. Hilperton Parish Council reported that the response of the council to the Inspector for the neighbourhood plan had been made, and it was hoped that a referendum on the plan would take place in October 2018.</p> </li> <li data-bbox="363 1554 1495 1659"> <p><b>v. Local Youth Network</b> The LYN met last in May, but had discussed its budget and some future ideas by email.</p> </li> <li data-bbox="363 1704 1495 1877"> <p><b>vi. Trowbridge Wellbeing Centre Development Group</b> The group had still not been provided the consultant’s report on the proposals, and so had not yet met with the consultants. Contact would be made with Councillor John Thomson seeking access to the necessary information to move events forward.</p> </li> <li data-bbox="363 1921 1495 1989"> <p><b>vii. Safer and Supportive Communities Group</b> A meeting was being arranged for September.</p> </li> </ul>

	<p><b>viii. Health and Wellbeing Group</b> The written update was noted.</p>
25	<p><u>Funding</u></p> <p>The Area Board considered the grants as detailed in the agenda, and after discussion resolved the following:</p> <p><b><u>Resolved:</u></b></p> <p><b><u>Community Area Grants</u></b>  <b>Hilperton Village Hall – New Tables - £930.82 - Awarded</b>  <b>1st Hilperton Rainbows Storage Shed - £789-94 - Awarded</b></p> <p><b><u>Youth Grants</u></b>  <b>Trowbridge Arts – Music for young people BY young people - £3060.00 - Awarded</b></p> <p><b><u>Community Area Transport Group</u></b>  <b>Issue 6185 – Trowbridge Rugby Club – New Road markings - £350.00 subject to parish council contribution of £100.00 – Awarded</b></p> <p><b><u>Reason:</u> The applications met the grant criteria.</b></p>
26	<p><u>Bowyers Site</u></p> <p>It was announced that unfortunately matters had not progressed to the point that a representative of the owners of the site could make a presentation to the Area Board. The Chairman had been contacted stating that the owners of Innox Mills were close to exchanging with their development partner, and have requested a meeting with senior officers at Wiltshire council to discuss a new planning process.</p> <p>The Area Board would continue to seek further information between and at future meetings.</p>
27	<p><u>Wiltshire Walking Project and CEM Updates</u></p> <p>An update was provided by the Community Engagement Manager, as detailed in the presentation attached to the minutes. Details were provided on a new blog site, poetry project and social trip to Weston Super Mayor for some local elderly people.</p> <p>Particular attention was drawn to a piece of collaborative work with the Wiltshire History Centre, Wiltshire Ramblers, Public Health Wiltshire and the Open University regarding a mobile app to create local history walks in the community areas. £1000 was requested as a contribution to the project.</p>

	<p>The Area Board thanked the Community Engagement Manager for all the work she was undertaking in the community.</p> <p><b><u>Resolved:</u></b></p> <p><b>To award £1000 toward the Wiltshire Walking Project and note the updates from the Community Engagement Manager</b></p>
28	<p><u>West Ashton Road</u></p> <p>The Area Board discussed the recent road works, which had lasted longer than anticipated. There was some discussion as to whether it could have been single carriageway, and it was requested the Community Area Transport Group discuss the matter further.</p> <p><b><u>Resolved:</u></b></p> <p><b>To approve the CATG notes, with the West Ashton Road to be discussed at the next meeting</b></p>
29	<p><u>Urgent items</u></p> <p><u>Electoral Review</u></p> <p>The Area Board were informed that the additional submission to the Local Government Boundary Commission for England had now been made, and it was expected a decision would be made as to the future council size in late August. A public consultation on proposed division boundaries would then follow.</p>

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**Community Engagement Update**  
**Mary Cullen, Community Engagement**  
**Manager**

# CEM update

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- Savings targets and proposed restructure
- Supporting Celebrating Age Project- arts and activities for older people, poetry in library June, Trio Florence Court July, Sept event planned
- Saturday Social Club ongoing, trip to WSM for older people July 21st,
- Junior Good Citizen Project
- Big Pledge complete, Trowbridge 2<sup>nd</sup> place
- Fun in the Sun –will be supporting this year at Studley Green
- Recruitment of LAC
- New OCM site
- WW1 Tree Planting Project

# CEM update

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- Carers Support Connecting Communities and WWMMF
- Supporting Hub project in the Shires,
- Administration of Health and Wellbeing Group, Safer Communities Group and Local Youth Network
- Grants administration, appraisals, reports and evaluations
- Weekly electronic community newsletter
- Community issues administration
- CATG minutes and reports
- Support to area board

# New OCM site <https://ocm.wiltshire.gov.uk/trowbridge>

**Our community matters** **Trowbridge**

**EVENING MENTAL HEALTH SUPPORT .. NEWS**  
18th July 2018, 12:32pm | by **Mary**  
Are you struggling at work?  
Are you in need of Mental Health support? At some point in our lives we are all likely to struggle and things may reach breaking point. At Wiltshire Mind we want to reach people at the earliest point to provide help and support. Wiltshire Mind, ...[more](#)

**Wiltshire Council Get Active H...**  
18th July 2018, 9:57am | by **David**  
With the summer holidays only a few weeks away, Wiltshire Council's Get Active holiday sport programme offers young people a huge range of opportunities to keep active this summer, with activities being delivered across 61 venues in the county. Sport Camps in athletics, basketball, ...[more](#)

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# Walking App Proposal

- The Community Engagement team, working in partnership with the Wiltshire History Centre, Public Health Wiltshire, Wiltshire Ramblers and the Open University, is seeking to develop a mobile phone application to enable local people to create their own healthy, local history walks in the Trowbridge area. The Application will be available to download on smartphones and it will list local walks and walking groups in the area..

# Walking App deliverables

- Delivery of a mobile walking app – developed by Ramblers GB in collaboration with WC. Available free of charge to users.
- The inclusion of existing local walks
- The facility for users to create local walks
- A toolkit for use by local community groups
- Access to historical resources for groups creating history walks
- Promotion, marketing and support available to local groups and parish councils
- A funding bid has been made to the Heritage Lottery Fund to support the cost of developing the application and a contribution of £1000 is now sought from Trowbridge area board.